



## Memorandum

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October 11, 2023

**Subject:** Wet Season Construction Schedule  
4029 97th Ave SE  
Mercer Island, WA

**To:** Mercer Island Building Official

The purpose of this letter is to provide a construction schedule for the project located at **4029 97<sup>th</sup> Ave SE** for the work outlined in building permit number **2304-071**.

The start date of the following proposed construction schedule is contingent upon permit issuance. The subsequent tasks will remain in the listed order and for the approximate listed timeframe.

### **Consistently:**

- Cover all areas that will be un-worked for more than two days during the wet season (Oct. 1 to April 30) or seven days during the dry season (May 1 to Sept. 30) with straw, wood fiber mulch, compost, plastic sheeting, or equivalent.
- Seed or sod any areas to remain un-worked for more than 30 days.
- Relocate surface water controls or TESC measures, or install new measures so that as site conditions change, the TESC is always in accordance with the City of Mercer Island Temporary Erosion and Sedimentation Control Requirements

### **Week 1-2:**

- Pre-construction meeting
- Flag or fence clearing limits.
- Install catch basin protection, if required.
- Grade and install construction entrance.
- Install perimeter protection (silt fence, brush barrier, etc.).
- Construct sediment pond(s) and/or trap(s).
- Construct surface water controls (interceptor dikes, pipe slope drains, etc.) simultaneously with clearing and grading for project development.
- Water line excavation, replacement and backfill
- Excavate for new foundation

### **Week 3:**

- Form foundation walls and footings
- Pour foundation

### **Week 4:**

- Install subsurface and roof stormwater mitigation around foundation perimeter
- Install drain rock and backfill
- Stabilize all areas within seven days of reaching final grade.



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**Week 5-completion:**

- Complete vertical construction
- Connect roof stormwater gutters and downspouts to underground piping as quickly as feasible
- Upon completion of the project, stabilize all disturbed areas and remove TESC measures if appropriate.

If you have any questions related to the above, please contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read "A. Scofield", with a stylized flourish at the end.

Alex Scofield  
Yen Design, Inc.  
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